



POLICY

Drafted by	J. Briscoe	Approved by Board on	May 2014
Date Drafted	April 2014	Last reviewed date	May 2018
		Scheduled review date	May 2021

Membership

Purpose

To establish the Valley FM (VFM) 89.5 membership policy and guidelines for all members (including presenters) and VFM Board members.

Principles

VFM is committed to encouraging applications for membership from its broadcast area and beyond and from people of all ages who enjoy community radio and wish to support the station.

Policy

Categories of Membership

There are two categories of membership at VFM 89.5. Each is payable each financial year or at time of new membership.

Member

- Members are classified as members of VFM Broadcasters Association Inc. The membership fee is \$30.00 per annum.

Corporate Not-for-profit (NFP) Member

- An organisation that is not-for-profit in nature is known as a Corporate NFP member of VFM Broadcasters Association Inc. The membership fee is \$25.00 per annum.

Membership Entitlements

- Each member is entitled to one vote at *General Meetings* and *Annual General Meetings*. In the case of a corporate member only one vote at *General Meetings* and *Annual General Meetings* is accepted.
- After six months' membership any member is eligible to accept nomination to the VFM Board. In the case of a corporate NFP member only one nominee can represent an organisation and therefore only one person can nominate for a Board position.
- All members receive a newsletter at least annually.
- Any member may be trained as a presenter should they choose to do so.

- A member may view the VFM Membership Register at an agreed time and place and may make copies of entries. This is best arranged with the Secretary.

Membership Expectations

It is expected that all members will:

- Agree to abide by all Rules, Policies and Procedures of Valley FM Broadcasters Association Inc. including acceptance of the provisions of the VFM Dispute Policy and Grievance Procedure
- Pay their subscription when notified of annual membership renewal with payment expected each July
- Promote VFM in the broadcast area
- Carry out broadcasting duties in a professional manner
- Notify the President/Station Manager of all anticipated leaves of absence, giving as much advance notification as possible, and
- Notify the Secretary of intention to resign from membership in writing or by email. If the member is also a presenter that person is asked to provide advance notice where possible and to return any items that officially belong to VFM e.g. remote control devices, swipe cards.

Membership Application Approval or Rejection

- Applications for membership are welcomed.
- Applications are submitted to the President who will approve membership when all application details are complete and membership fees are paid. The President shall notify the Board of all membership applications made.
- Upon completion of this process a receipt of membership shall be supplied to the member by the Secretary whereupon the member's details are entered into VFM's Membership Register.

Membership applications may be rejected by the Board members *only Section 5: Membership of the Valley FM Broadcasters Association Inc. Constitution*. An application may only be rejected if:

- (a) There are reasonable grounds to believe that the applicant would not abide by the Rules and Objectives of the Association, or
- (b) Required by law, or
- (c) The applicant has been convicted of an indictable offence, where known, or
- (d) There are reasonable grounds to believe that the applicant would not abide by the Community Broadcasting Codes of Practice, or
- (e) There are reasonable grounds to believe that the applicant would pose a security risk to the members or the premises of the Association.

If the applicant believes that the Board has made an error in applying this rule, the applicant may appeal on those grounds. *Process information is prescribed in Clauses 5.1.3 and 5.1.4 of the 2015 Valley FM Broadcasters Association Inc. Constitution.*

Valley FM Compliance Obligations

The Board is responsible for the development, implementation, operation and review of this policy. Compliance with the policy is also the responsibility of all Board Members.

Legislation Framework

Commonwealth. Broadcasting Services Act 1992

References

Community Broadcasting Association of Australia (CBAA). 2008 and 2016. Community Radio Broadcasting Codes of Practice available at [CBAA Broadcasting Codes of Practice 2008/2016](#)

Valley FM Broadcasters Association Incorporated Constitution, 2015.

Valley FM Volunteers Policy, March 2018